



STEVENS SERVICE LEARNING CENTER TIME SHEET

NAME: _____

COURSE: _____

SITE: _____

DATE OF VISIT	TIME IN	TIME OUT	# OF HOURS	SUPERVISOR'S SIGNATURE

SEMESTER TOTAL: _____

	I certify that I have completed the above hours
	I have completed the survey on Google Drive
	My service learning assignment is complete

Date Name

INSTRUCTIONS:

- Record the time, date and total hours per visit.
- Your supervisor should sign this sheet after each visit.
- You are responsible for keeping the ORIGINAL form until the end of the placement.
- Bring completed form to the Stevens Center. (Gladys Sakowich Campus Center, Room 380)
- Complete the Service Learning Student Survey at <http://tinyurl.com/Merrimack-Student-Survey>



Van Hotline (978) 835-4198

Stevens Center main number (978) 837-5125