



## Community Engagement Fellowship

2017-2018

*The Community Engagement Fellowship Program provides the opportunity for students to complete the Master's Program in Community Engagement in one year while also gaining valuable real-world experience in a wide range of community settings. Fellows receive a full-tuition scholarship in exchange for their service commitment.*

### OUR FELLOWS

Average GPA of 3.5, with majors in education, sociology, social work, and related fields. Fellows are chosen through a rigorous and highly competitive application process and have real-world and academic skills that will support the work they are doing on site.

### FELLOWSHIP ACTIVITIES

Fellows provide project-based and overall administrative support such as researching foundations, writing grant proposals, planning special events, developing and managing programs, preparing marketing materials such as brochures and press releases, and more. Fellows build capacity in critical areas needed by each organization.

### HOURS

Fellows provide **25 hours per week of service** to their organizations over the course of the Fellowship. Fellows follow the general policies of their sites, including those for vacation and time off. Classes are scheduled to allow maximum flexibility of student's time.

### CALENDAR YEAR

The fellowship begins mid-August and ends mid-May.

### THE MASTER'S PROGRAM

Fellows are full-time graduate students, enrolled in a 36-credit Master's degree program in Community Engagement (M.Ed.). Fellows are thus taking key courses at the same time as they are working on specific projects. Fellows are receiving a cutting-edge education of best practices that they can apply in their community settings.

### SUPPORT FOR SITES

- An on-campus orientation for site supervisors, and mid-year and end of year networking and support meetings
- A fellowship instructor who will meet regularly with the fellow and the site supervisor
- A handbook that provides important information to fellows and site supervisors
- On-campus speakers and other opportunities for reciprocity and exchange
- **Course vouchers** - one transferable each semester for site supervisor. Course vouchers are valid for up to two years and may be used toward any available course in our graduate programs in Community Engagement, Higher Education, and Teaching.

### SITE REQUIREMENTS

Sites are required to identify a **supervisor** who is the fellow's primary point person and who is available for regular communication and meetings with the fellow, including weekly face-to-face supervision meetings. We recommend that supervisors are those in mid-level administrative positions with supervisory experience, who are able to commit the time to support the Fellow. Sites are required to pay a **financial commitment** of \$14,000 for each fellow, to Merrimack College over the 2017-2018 academic year.

### THE MATCH PROCESS

Fellows and sites will participate in an Interview Day on **March 3, 2017**. Site supervisors will have the opportunity to interview candidates for the fellowship position and to indicate their preferences. Care is taken to ensure that the match is a good fit for both the fellow and the site. The match process and ongoing communication between the fellow, site supervisor, and fellowship instructor help to ensure a high quality experience for fellows and sites. Fellows are provided with the necessary support and professional development to succeed at their sites.