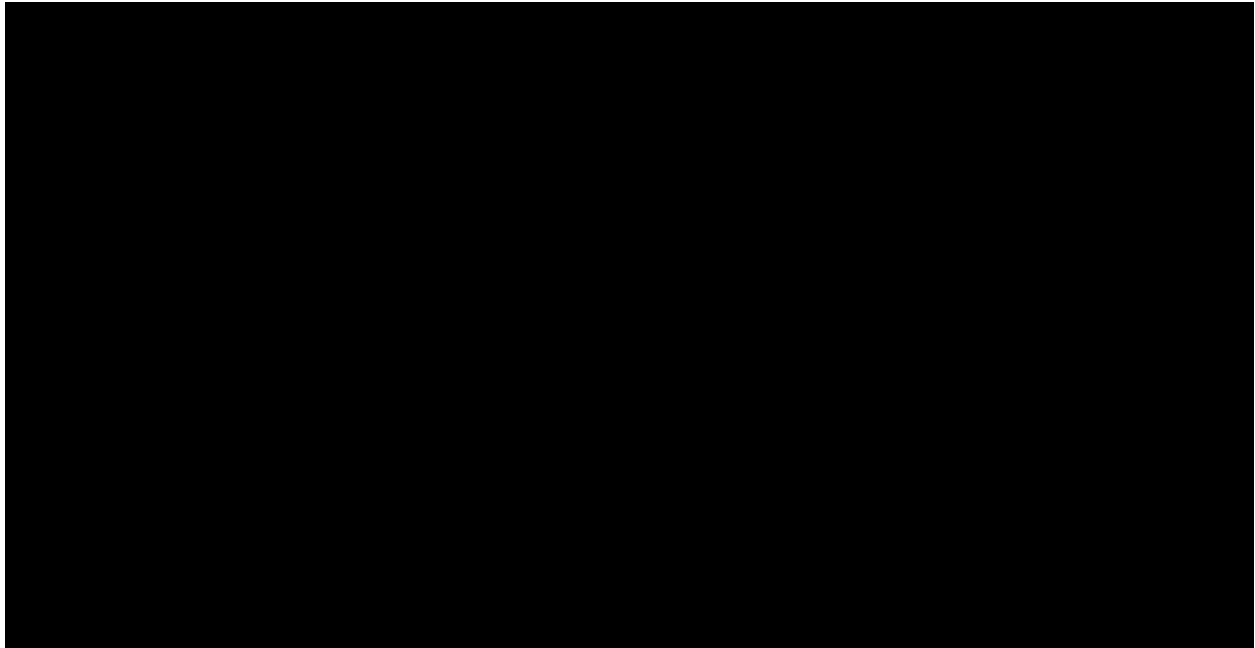




# MERRIMACK COLLEGE



## PROVOST BRIEFING

May 30, 2017

[www.merrimack.edu/provost](http://www.merrimack.edu/provost)  
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***Here are some of this week's top stories, and a look ahead.***

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- Instructional Technology Vision
- Provost Open Office Hours Will Return Next Week
- June Orientation, June 20-22
- Academic Success Center Temporary Summer Location
- Open Office Hours with Melissa Siegel (Director of Sponsored Programs), every Friday

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## Instructional Technology Vision

Dear Colleagues,

After a semester of listening and engaging the Merrimack community, and following a visit to the Apple headquarters in California, I'm excited to set as one of my signature priorities as provost a commitment to create and further develop instructional technology on campus.

To support this goal, my office recently awarded [Provost Innovation Funds](#) to faculty-led teams seeking to employ technology to enhance teaching, learning, and scholarship.

I have been thoroughly impressed with the level of faculty engagement and expertise in leveraging mobile technologies to enhance the educational experience for our students. In addition, representatives from Student and Academic Success, Residence Life, Communications and other campus services met with area innovation leaders to discuss plans to leverage mobility to enhance the student experience beyond the classroom.

As a result of your work, Merrimack College is well-positioned to become an Apple Distinguished School in the next two years. The Office of the Provost remains committed to providing resources and supporting continuous and ongoing development.

**How can you help? As you vision your summer and fall courses, please consider the following:**

- Find accessible and alternative instructional materials/textbooks/apps to reduce cost and increase digital competency
- Purposefully include devices in the classroom
- Articulate guidelines in your syllabus
- Allow and encourage digital distribution of materials
- Consider adding to selected assignments (students can use varied tools on the iPad to do a creative project that demonstrates the competencies tested by assignment)
- Use one app in class to start. The camera is great to start with (photo, video, or even the new Clips app) = works with ANY DISCIPLINE
- Attend CETL professional development with Sue Burch this August 28, 29 & 30
- Take advantage of an individual appointment with CETL's Janet Syed

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#### *AI Weatherwax and the Office of the Provost*

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### **Provost Open Office Hours Will Return Next Week**

Back by popular demand, the Provost Office Hours will start up again on June 7th with the intent to continue through the summer. Please be sure to check the *Provost Briefing* weekly for notifications of changes due to vacations.

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### **June Orientation**

**June 20-22**

#### **Sakowich Campus Center**

The Orientation Committee has been hard at work planning June Orientation, and we would like to request the faculty's assistance for advising and registration. Advising will take place on **Tuesday, June 20th and Thursday, June 22nd from 9am-12pm in the Multipurpose Room of the Sakowich Campus Center.**

This year the Committee is again asking for faculty assistance at one or both of the sessions to advise our incoming first year students. To the best of our ability, we will match students with their academic advisor or a member of their department, and we will need additional assistance for those students who are undeclared. We are hoping for a minimum of two people per department with extra faculty in the larger majors but please know that ANY AND ALL faculty members are welcome to participate. As in the past, please send Mary McHugh the names of the faculty members who can be in attendance by **Monday, June 5th** at [mchughm@merrimack.edu](mailto:mchughm@merrimack.edu)

There will be a small training for faculty participants before each morning session and more detailed information as we get closer to orientation. If you have any questions or suggestions about June Orientation, please feel free to contact your school's representative on the Committee: Mary McHugh, Peter Ellard or Allison Pukala.

The Orientation Committee would also invite everyone to the Family Cocktail Reception, which will be on Monday, June 19th and Wednesday, June 21st from 5:30pm – 6:30pm in the Blue Line Club.

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## **Academic Success Center Temporary Summer Location**

The entirety of the staff of the Academic Success Center will be located on the top floor of O'Reilly Hall for the duration of the summer. This includes: Academic Support and Advising, Compass, Promise, Accessibility Services, Writing Center, Tutoring and Math Center, and the Dean's office.

Phone extensions are the same and a staff directory is located at each side of the building at the top of the stairs. The elevator is not currently in use.

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## **Other Events this Week**

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### **June 2nd (and every Friday)**

**Open Office Hours with Melissa Siegel**

**9:00 AM - 4:00 PM**

**Provost's Suite, Austin Hall**

Melissa Siegel, Director of Sponsored Programs, will hold hours in the Office of the Provost every Friday from 9:00 AM-4:00 PM. This is your opportunity to stop by with any and all questions about sponsored activities, programs, or grants. Please e-mail [siegelm@merrimack.edu](mailto:siegelm@merrimack.edu) to set up an appointment or just plan on swinging by to say "hello." Melissa is excited to learn more about you and your teaching, scholarship and research interests.

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