



**Office of Financial Aid**

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**2016-2017 Dependent Student Verification Worksheet**

Your 2016–2017 Free Application for Federal Student Aid (FAFSA) was selected for federal verification. Federal regulations require that we confirm the information you and your parents reported on your FAFSA. For more information on Merrimack College’s federal verification policy, please visit: <http://www.merrimack.edu/aid/federal-verification.php>. You, and at least one parent, must complete this worksheet. Please submit this form, as well as any additional required documents, to our office as soon as possible, so that your financial aid will not be delayed. If you have questions, please contact your financial aid counselor at **(978) 837-5186**.

**A. Dependent Student’s Information**

Last Name	First Name	M.I.	Social Security Number
Street Address (include apt. no.)			Date of Birth
City	State	Zip Code	Email Address
Home Phone Number (include area code)			Alternate or Cell Phone Number

**B. Dependent Student’s Family Information**

List below the people in your parent(s)’ household. Include:

- Yourself and your parent(s) (including a stepparent) even if you don’t live with your parent(s).
- Your parent(s)’ other children if your parent(s) will provide more than half of their support from July 1, 2016, through June 30, 2017, or if the other children would be required to provide parental information if they were completing a FAFSA for 2016–2017. Include children who meet either of these standards, even if they do not live with your parent(s).
- Other people if they now live with your parent(s) and your parent(s) provide more than half of their support and will continue to provide more than half of their support through June 30, 2017.

Include the name of the college for any household member, excluding your parent(s), who will be enrolled, at least half time in a degree, diploma, or certificate program at a postsecondary educational institution any time between July 1, 2016, and June 30, 2017. *If more space is needed, attach a separate page with the student’s name and Social Security Number at the top.*

Full Name	Age	Relationship	College	Will be Enrolled at Least Half Time
<i>Missy Jones (example)</i>	<i>18</i>	<i>Sister</i>	<i>Central University</i>	<i>Yes</i>
		<i>Self</i>		

**C. Dependent Student's Income Information to be Verified (check the box that applies)**

- The student **has used** the IRS Data Retrieval Tool in FAFSA on the Web to retrieve and transfer 2015 IRS income information into the student's FAFSA, either on the initial FAFSA or when making a correction to the FAFSA.
- The student **has not yet used** the IRS Data Retrieval Tool in FAFSA on the Web, but will use the tool to retrieve and transfer 2015 IRS income information into the student's FAFSA once the student has filed a 2015 IRS tax return.
- The student is **unable or chooses not to** use the IRS Data Retrieval Tool in FAFSA on the Web, and the student will submit to the school a **2015 IRS tax return transcript**—not a photocopy of the income tax return.
- The student will not file and is **not required** to file a 2015 income tax return with the IRS. Please complete the table below and submit **ALL** 2015 W-2 forms.

Employer's Name	2015 Amount Earned	IRS W-2 Attached?
<i>Suzy's Auto Body Shop (example)</i>	<i>\$2,000.00(example)</i>	<i>Yes(example)</i>

- The student was not employed and had no income earned from work in 2015

**D. Parent's Income Information to be Verified (check the box that applies)**

- The parent **has used** the IRS Data Retrieval Tool in FAFSA on the Web to retrieve and transfer 2015 IRS income information into the student's FAFSA, either on the initial FAFSA or when making a correction to the FAFSA.
- The parent **has not yet used** the IRS Data Retrieval Tool in FAFSA on the Web, but will use the tool to retrieve and transfer 2015 IRS income information into the student's FAFSA once the parent has filed a 2015 IRS tax return.
- The parent is **unable or chooses not to** use the IRS Data Retrieval Tool in FAFSA on the Web, and the parent will submit to the school a **2015 IRS tax return transcript**—not a photocopy of the income tax return.
- The parent will not file and is **not required** to file a 2015 income tax return with the IRS. Please complete the table below and submit **ALL** 2015 W-2 forms.

Employer's Name	2015 Amount Earned	IRS W-2 Attached?
<i>Suzy's Auto Body Shop (example)</i>	<i>\$2,000.00(example)</i>	<i>Yes(example)</i>

- The parent was not employed and had no income earned from work in 2015

**E. Child Support Paid**

Did you or your parent pay child support during the calendar year 2015?  Yes  No

**If yes**, please complete the table below

Name of Person Who Paid Child Support	Name of Person to Whom Child Support was Paid	Name of Child for Whom Support Was Paid	Amount of Child Support Paid in 2015
<i>Marty Jones</i>	<i>Chris Smith (example)</i>	<i>Terry Jones</i>	<i>\$6,000.00</i>

**F. Certification:** Each person signing this worksheet certifies that all of the information reported on it is complete and correct.

\_\_\_\_\_  
Student's Signature (required)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent's Signature (required)

\_\_\_\_\_  
Date