

Merrimack COLLEGE

North Andover, Massachusetts 01845, 978-837-5000

COURSE AUTHORIZATION

Student _____ ID # _____ Major _____

Name of other institution _____

Semester when course is to be taken _____

Course(s) authorized:

Catalog No.	Course Title	Credits	Merrimack Equivalent	Corresponding Dept. approval*

Approved: _____
Student's Department Chair/Advisor

*Course approval for course from corresponding department-for example, the History Dept. needs to approve a History course; the Math Dept. needs to approve a Math course.

Approved: _____
Transfer Coordinator, Office of the Registrar

Transfer Credit: Students enrolled in Merrimack College may, with the approval of their department chair and the Registrar's Office, take courses for transfer credit at any other accredited institutions of higher learning. Courses must also be approved by the corresponding Merrimack College department. For example, an English course must be approved by the English Department. Courses taken at another institution will be accepted for transfer credit if and only if a grade of 2.0 on a 4.0 scale (C or better) is earned. Grades in courses for which transfer credit has been granted do not enter into the computation of the student's quality point average. Please arrange to have an official transcript of your courses sent to:

Office of the Registrar
Merrimack College
315 Turnpike Street
North Andover MA 01845

Student's Signature _____ Date _____