

# STUDENT GOVERNMENT ASSOCIATION AGENDA

September 17th, 2019

*Vision: The students of Merrimack College, in hopes of protecting and ensuring the rights of all students and the Merrimack College community hereby establish The Student Government Association of Merrimack College, referred to as the SGA.*

**President:** Amanda Gallagher (2020) **Vice President:** Bia Kerr (2022)  
**Treasurer:** Liam OCearuil (2022) **Secretary:** Haley Mallett (2020)  
**Parliamentarian:** Josh Rizzo (2020) **Publicist:** Cobbina Appiah (2022)  
**Advisor:** Rose McCarthy, Hanna Christ



**Members present:** Amanda Gallagher (2020) Bia Kerr (2022) Liam OCearuil (2022) Haley Mallett (2020) Josh Rizzo (2020) Cobbina Appiah (2022) Abigail Hooper (2021) Caterina Polito (2020) Erika Torkildsen (2021) Geena Levine (2021) Julia Matter (2021) John-Paul Haley-Read (2020) Luke Groder (2022) Morgan Proko (2020) Tiana Lawrence (2020) Tim Hare (2020)

**Non-Voting Members:**

**Members absent:** Dan Hansen (2020)

**Students in attendance:** Evan Bowie

**Staff in attendance:** Allison Gill

I. ROLL CALL:

- A. SGA President Amanda Gallagher '20 called the SGA meeting to order at 4:30 p.m.
- B. SGA Secretary Haley Mallett '20 took attendance. Quorum was met.

II. APPROVAL OF MINUTES FROM: September 10th, 2019

- A. Class of 2020 Senator JP Haley-Read asked if senators have to initial the minutes each week.
  1. SGA President Amanda Gallagher '20 said no, but senators are still responsible for reading the minutes.
  2. The minutes are sent to faculty and staff as well as posted on the Merrimack website weekly, so senators do not want to be misquoted.
- B. The minutes were approved.

III. PRESIDENT'S REPORT: **Amanda Gallagher '20**

- A. SGA Elections
  1. SGA Secretary Haley Mallett '20 moved to amend the order of agenda to talk about elections first.
    - a) It was seconded.
  2. Elections will be held tomorrow, Wednesday, September 18th to Friday, September 20th.
  3. Students interested in running for SGA must submit their materials by tonight.
- B. SGA Polos
  1. SGA polos have been ordered and will arrive soon.
  2. Senators can wear them to SGA meetings as a part of the business casual dress code.
- C. Retreat
  1. The SGA Retreat is this Saturday, September 21st from 10:30am to 12pm.
    - a) Lunch will be served from 12pm to 12:30pm.
    - b) Class of 2021 Senator Abigail Hooper asked if there will be gluten free options.
      - (1) Yes, notify Amanda with any dietary restrictions.
  2. Class of 2020 Senator Raquel Perez asked if the dress code will be in effect.
    - a) No, the dress code will not be in effect.
- D. Committee Breakouts
  1. Senators received their committee assignments.
  2. Committees met to discuss their committee goals for the semester.
- E. Vice President of Student Affairs and Dean of Students, Allison Gill

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1. VPSA and Dean of Students, Allison Gill met with SGA to discuss its relationship with the Student Affairs.
  2. SGA will work with Allison Gill to create an agenda for this semester's Pizza with the President.
  3. The first Dishes with the Dean will be held on Friday, September 20th.
    - a) Allison Gill encouraged senators to attend a lunch this semester.
    - b) SGA Parliamentarian Josh Rizzo will regularly attend the lunches to provide student feedback to the committees.
  4. Allison Gill will regularly attend SGA meetings this year.
- F. Conference
1. The SGA Executive Board will be attending an SGA conference in Washington, D.C. over Columbus Day weekend.
- G. Constitution Approval
1. Senators voted to approve the changes made to the SGA Constitution.
    - a) The changes were approved.

### IV. VICE PRESIDENT'S REPORT: Bia Kerr '22

- A. Blood Drive
1. Tabling to register donors for the Blood Drive will run from Monday, September 23rd to Monday, September 30th.
    - a) SGA will not table on the weekend.
    - b) Tabling will be held in the Sakowich Center from 11am to 1pm and 4pm to 6pm.
  2. The Blood Drive will be held on Tuesday, October 1st and Wednesday, October 2nd from 1:30pm to 7pm.
  3. Senators should review the eligibility requirements for donating blood to help answer potential donors' questions.
  4. Instructions on how to table will also be sent to senators.
- B. Student Organization Update
1. Nothing new to report.

### V. SECRETARY'S REPORT: Haley Mallett '20

- A. Blood Drive Tabling
1. Tabling to register donors before the Blood Drive and tabling the days of the Blood Drive will count as two separate tabling events.
  2. One senator will table from 4pm to 6pm on Tuesday, October 1st and will be excused from the SGA meeting.
- B. SGA Website
1. The minutes will be uploaded to the SGA page on the Merrimack website weekly.

### VI. TREASURER'S REPORT: Liam OCearuil '22

- A. Finance Update
1. Separate budget sheets are in the process of being made for every student organization.

### VII. PARLIAMENTARIAN'S REPORT: Josh Rizzo '20

- A. Committee Updates
1. Committee chairs are expected to submit committee updates by 10pm on Sunday's.

### VIII. PUBLICIST'S REPORT: Cobbina Appiah '21

- A. Social Media Advertising

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1. Any student organizations that wants to advertise their club or events should email SGA.
2. Senators are encouraged to share SGA's social media posts.

### IX. ADVISOR'S REPORT: **Hanna Christ**

- A. Nothing new to report.

### X. CHAIR REPORTS:

#### A. Academic Affairs Committee: **Tayleigh Tierney-Honan '21**

1. Nothing new to report.

#### B. Campus Infrastructure Committee: **Julia Matter '21**

1. Installing a new walkway outside of Hamel Health is being considered.
2. The committee is looking into keeping the hand sanitizer dispensers outside of Sparky's filled at all times.
3. The clock outside of the Sakowich Center is being fixed.
4. The mats on the walls of the MPR are being replaced with new blue mats with the Merrimack logo.
5. The construction of the nursing building is expected to be completed on schedule.

#### C. Career Affairs Ad-Hoc Committee: **Liam OCearuil '22**

1. Nothing new to report.

#### D. Dining Committee: **Tim Hare '20**

1. Food Truck
  - a) The location and menu for the following day will be posted at the food truck.
2. The Warrior's Den
  - a) Swipe of the day information for the Den will be updated online.
  - b) Ingredients for the sandwich and salad bars are listed on the sneeze guards in the Den.
  - c) Seasonal fruit options are available in the Library Cafe and the Den.
  - d) Curly fries or regular fries are included with meal swipes in the Den.
  - e) More employees will be staffed in the Den during peak hours to prevent long lines.
  - f) Smash Burgers will be prepared more similarly to burgers from the food truck.
3. Sparky's
  - a) Nutrition and allergen information is listed under every menu item in Sparky's.
  - b) Healthy cereals will begin rotating in Sparky's.
  - c) If the toaster in Sparky's is off, there is a switch below it to turn it back on.
    - (1) Dining will place a sign with instructions to turn it back on.
  - d) There are set times for when foods are switched out in Sparky's.
    - (1) Fruit is prepared the night before and switched out in the morning.
    - (2) Vegetables are switched out to be fresh mid-day.
    - (3) Hot foods are switched out between 2:30pm and 4:30pm.
  - e) The hours for Sparky's are set because of the structure of meal plans, budgets, contracts, and so on.
4. General Dining Logistics and Updates
  - a) Dining wants to add more diverse and gluten free dining opens.
    - (1) Since other dining options are closed during special events, students with allergies should talk to an employee if there is nothing they can eat.

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- (2) The gate to Sparky's will now be left open during events for students to access MyZone.
  5. SGA Treasurer Liam OCearuil '22 asked if there was a plan to deal with congestion in Sparky's.
    - a) The committee will address staffing in Sparky's during peak hours in its next meeting.
  6. Class of 2021 Senator Julia Matter noted that Sparkys now has gluten free pizza.
  7. Matter '21 asked if Simple Servings is available during lunch time.
    - a) Yes, Simple Servings is only unavailable between 2:30pm and 4:30pm.
  8. Matter '21 asked if meal swipe of the day is posted in the Den.
    - a) No, but the committee will ask for a sign to be hung up.
  9. Class of 2020 Senator Caterina Polito asked if late night is still being held in Sparky's.
    - a) The committee will follow-up on this in its next meeting.
  10. Class of 2021 Senator Abigail Hooper asked if there is a way for employee at the grill in the Den to notify the cashiers what they ran out of.
    - a) The committee will follow-up on this in its next meeting.
- E. Diversity Affairs Committee: **Tiana Lawrence '20**
1. The hair show, "This Is Me," will be held on Saturday, February 22, 2020 in the MPR.
    - a) The event will focus on reclaiming identity.
    - b) The committee hopes it will become an annual event.
  2. The committee is looking for help promoting the show as well as recruiting scene leaders and hair models.
  3. The committee is also looking for student vendors for hair and makeup.
    - a) These will be paid positions for the day.
  4. The committee has also discussed holding a multicultural event that promotes the diversity of food in different cultures.
    - a) Its idea is to have food trucks that serve different cultures' foods.
    - b) Students will be able to try different types of food from each truck.
- F. Environmental Affairs Committee: **Morgan Proko '20**
1. Nothing new to report.
- G. Information Technology Committee: **John-Paul Haley-Read '20**
1. Nothing new to report.
- H. Residence Life Committee: **Erika Torkildsen '21**
1. RA Selection process is now open.
  2. Residence Life would ideally like one senator from each residence hall to serve on its committee.
  3. Community Standards clarified that outdoor drinking is prohibited regardless of age.
- XI. UNFINISHED BUSINESS:
- XII. NEW BUSINESS:
- A. Polito '20 said all of the light bulbs were stolen from the O'Brien Hall elevator this weekend.
    1. Gallagher '20 asked the Campus Infrastructure and Residence Life committees to address this concern at their next committee meetings.
- XIII. ANNOUNCEMENTS:

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- A. SGA Retreat 9/21
  - B. Pizza with the President 10/22
  - C. Office Hours in the Den
    - 1. Gallagher '20 will hold office hours for students on Mondays at 9:30am and Fridays at 12:30pm.
- XIV. ROLL CALL:
- A. Mallett '20 took attendance.
- XV. ADJOURNMENT:
- A. Gallagher '20 adjourned the meeting until September 24th, 2019.

### **Mission Statement**

*The SGA seeks to be the voice for the Merrimack College Community through engagement and representation. The SGA will serve as an advocate for students, faculty, and staff. The SGA will inform the community of policy changes and promote campus events. The SGA will provide committees to be delegates for aspects of campus life. The SGA will create a platform for student leaders to engage and be a role model for the campus. The SGA will foster the values of the Institution and reflect them through the SGA's actions. Our Values as an SGA are as follows: Communication, Accountability, Inclusion, and Advocacy.*