I. ROLL CALL:
   A. SGA President Amanda Gallagher ‘20 called the SGA meeting to order at 4:30 p.m.
   B. SGA Secretary Haley Mallett ‘20 took attendance. Quorum was met.

II. APPROVAL OF MINUTES FROM: October 29, 2019
   A. The minutes were approved.

III. PRESIDENT’S REPORT: Amanda Gallagher ‘20
   A. Staff Presenters: David Martinez 
      1. David Martinez presented updates to on-campus parking and the off-campus shuttle.
         a) The Lot J sign is being updated to reflect that it is a commuter, faculty, and staff parking lot.
         b) The Parking Office is potentially going to redo the shuttle schedule, but is looking for student feedback.
            (1) The most common complaint from students is it does not make enough trips to East Mills.
            (2) Approximately 95 percent of students who use the shuttle take it to East Mills.
            (3) Ideally, the Parking Office would like the shuttle to go to East Mills twice per hour.
      2. David Martinez asked Senators for feedback on the shuttle and its schedule, and other parking concerns.
         a) SGA Vice President Bia Kerr said the shuttle does not go to East Mills often enough in the evening.
         b) Class of 2020 Senator Caterina Polito said students would like the shuttle to go to The Loop more often.
            (1) Class of 2023 Senator Alexandra Gioia added that there is a long gap between drop off and pick up at The Loop, which may discourage students from going.
         c) Class of 2020 Senator Dan Hansen said students would like a simpler shuttle schedule.
STUDENT GOVERNMENT ASSOCIATION AGENDA
November 5, 2019

The students of Merrimack College, in hopes of protecting and ensuring the rights of all students and the Merrimack College community hereby establish The Student Government Association of Merrimack College, referred to as the SGA.

(1) Hansen ’20 added that there should be fewer destinations but more frequent stops at the available destinations.

d) Class of 2020 Senator Tim Hare said the on-campus shuttle is not used often and could be better utilized.
   (1) David Martinez said the on-campus shuttle is intended to help students, faculty, and staff get to places on campus on time when they cannot find parking.
   (a) Class of 2021 Senator Abigail Hooper asked if it is faster to take the on-campus shuttle than walk across campus.
(2) David Martinez added that the College will reevaluate the on-campus shuttle at the end of the semester as the weather worsens.
(3) Polito ’20 asked if the on-campus shuttle could be used off-campus at off-peak times.

e) Hooper ’21 said students have reported the shuttle leaving from East Mills earlier than it is scheduled to.
   (1) If the shuttle is not there when it is scheduled to be, students should email parking@merrimack.edu with the exact time and location it was missing.
   (a) The shuttle is tracked by a GPS so its location can be requested at any time.
(2) In case of an emergency, students can call MCPD for a police escort back to campus.

f) Hansen ’20 asked where the shuttle picks students up at East Mills.
   (1) The Parking Office will work to determine a consistent and safe location to pick students up.

g) Class of 2022 Senator Tiffany Vo asked where overnight guests are allowed to park.
   (1) The lots guests can park in are listed in the email with their parking pass.

h) Kerr ‘22 asked if students are still able to purchase on-campus parking.
   (1) There is currently a waitlist for on-campus parking spots.
   (2) If students need a temporary spot, they can contact the Bursars Office.

i) Hooper ’21 asked when the shuttle runs to the train station.
   (1) The shuttle currently runs to the station 4 times per day, but students have requested that it run there more frequently.

j) Polito ‘20 asked if the vans can be moved to clear more parking spots in Lot J.
   (1) The College can look into moving the vans closer to the police station.
   (2) Vo ’22 asked if the vans can be labeled so students can more easily identify them.

3. David Martinez said senators should encourage students to email the Parking Office with recommendations for the shuttle and its schedule.

B. Post Office Hours
   1. Senators are encouraged to seek feedback from students about the Post Office’s hours.

IV. TREASURER’S REPORT: Liam O’Ceauril ’22
A. Finance Update
   1. The Institute of Electrical and Electronics Engineers requested a supplemental budget of $950 for its projects and food at its meetings.
      a) The Finance Committee approved $500 for its projects.
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b) SGA does not encourage or fund food at every meeting.

2. The National Society of Black Engineers (NSBE) requested a supplemental budget of $2,973.76 for a conference.
   a) NSBE intends to use the funding for transportation, lodging, food, and registration.
   b) Polito ’20 asked how long NSBE has known about the conference.
      (1) The supplemental request was received last week, but the conference registration is due next week.
   c) Hare ’20 asked if NSBE is considered an affinity group.
      (1) Gallagher ’20 said it is not considered an affinity group by the Unity House.
   d) According to the SGA Finance Bylaws, any request over $1,000 must be voted on.
      (1) The Finance Committee recommends approving $1,500 because NSBE could also request partial funds from the School of Science and Engineering.
   e) A supplemental budget of $1,500 for NSBE was approved.

3. The Finance Committee now meets Mondays at 3:30 pm.
4. The Committee is doing budget pullbacks in 2 weeks.

V. **PARLIAMENTARIAN’S REPORT: Josh Rizzo ’20**
   A. Robert’s Rules
      1. Senators should ask questions during updates and not wait until the update is over to avoid backtracking.
      2. Senators should focus only on student feedback and talk to committee chairs privately about their personal concerns.
      3. If Senators need clarification on a point made, they can “raise a point of clarification.”
         a) Gallagher ’20 added that points of clarification can be made outside of the speaker’s list.
      4. Hare ’20 said chairs should leave time in-between updates to answer questions.

   B. Committee Updates
      1. Committee updates are due on Sundays at 10 pm.

VI. **VICE PRESIDENT’S REPORT: Bia Kerr ’22**
   A. Student Organization Update
      1. The Committee met with the Dean of Science and Engineering for clarification on MC3D, which will be presenting at the next meeting.
      2. Turnout at the Warriors Network training was low, so the Committee wants to work on spreading awareness of it.
         a) Mike Kennedy wants to present a demo to Senators so they can help other students.
         b) Polito ’20 said some student organizations are unaware of the Warriors Network.
      3. Nursing Club is meeting with the Committee this week and will present to SGA soon.
      4. Hare ’20 asked about the status of the sexual health club.
         a) The Committee has a meeting with the club this week.
         b) Hare ’20 said it would be beneficial for Mike Kennedy to speak to SGA about the club.
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VII. **UNFINISHED BUSINESS**
   A. The remainder of the agenda was tabled for next week’s meeting because of Desserts with the Deans.

VIII. **ROLL CALL:**
   A. Mallett ‘20 took attendance.

IX. **ADJOURNMENT:**
   A. Gallagher ‘20 adjourned the meeting until November 12, 2019.

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*Mission Statement*

The SGA seeks to be the voice for the Merrimack College Community through engagement and representation. The SGA will serve as an advocate for students, faculty, and staff. The SGA will inform the community of policy changes and promote campus events. The SGA will provide committees to be delegates for aspects of campus life. The SGA will create a platform for student leaders to engage and be a role model for the campus. The SGA will foster the values of the Institution and reflect them through the SGA’s actions. Our Values as an SGA are as follows: Communication, Accountability, Inclusion, and Advocacy.