



SOCIAL DISTANCING

THE GOAL OF SOCIAL DISTANCING IS TO REDUCE TRANSMISSION OF COVID-19.

- Maintain a minimum of six feet from individuals to reduce the spread of COVID-19.
- Employees, modify work practices where necessary to maintain social distancing:
 - Perform work remotely to the maximum extent possible.
 - Stagger shifts with co-workers to work at different times.
 - Increase spacing in offices.
 - Conduct meetings by Zoom.

MERRIMACK'S FACE COVERING POLICY

In response to Governor Baker's COVID-19 Order No. 31 requiring any person over age two in the Commonwealth of Massachusetts to wear a mask or face covering when in any place open to the public within the Commonwealth beginning May 6, 2020, the College is issuing new guidance for employees and students who attend, work or reside in College facilities and other campus-wide spaces.

Effective immediately and until further notice, anyone (age two and up) on the Merrimack College's campus or in public areas of College housing, whether indoor or outdoor, that is unable to or does not maintain a distance of approximately six feet from every other person is required to cover their mouth and nose by wearing a face covering or mask.

*Note - Anyone unable to wear a mask or face covering due to a medical condition, or anyone otherwise exempted by Department of Public Health guidance is excluded from this requirement.

Face coverings can help prevent pre-symptomatic and asymptomatic individuals from inadvertently spreading the virus to others.

FACE COVERINGS ARE NOT A SUBSTITUTE FOR SOCIAL DISTANCING OR HAND HYGIENE.

PROPER USE OF FACE COVERINGS

FACE COVERINGS SHOULD:

- Cover the nose and mouth
- Fit snugly but comfortably against face
- Be secured with ties or ear loops
- Include multiple layers of fabric
- Allow for breathing without restriction
- Be laundered and machine dried frequently

WHEN REMOVING FACE COVERINGS:

- Do not touch eyes, nose or mouth
- Wash hands with soap and water or apply hand sanitizer after removing face covering

PRACTICE PERSONAL HYGIENE AND MAINTAIN CLEANLINESS

PERSONAL HYGIENE:

- Make sure you are washing your hands
- Use hand sanitizer often
- Avoid touching your face
- Do not share items with others

WIPE DOWN HIGH-TOUCH AREAS:

- Desk surface
- Chair
- Computer/laptop
- Phone
- Doorknobs
- Light switches
- Shared spaces

THE COLLEGE IS INSTITUTING ADDITIONAL CLEANING PROTOCOLS. WHILE BUILDINGS ARE CLEANED AND DISINFECTED REGULARLY, EVERYONE SHOULD TAKE THESE PREVENTATIVE STEPS IN THEIR OWN PERSONAL SPACES.

PROPER HAND WASHING

WASH YOUR HANDS OFTEN WITH SOAP AND WATER FOR AT LEAST 20 SECONDS.

Steps to proper hand washing:

- Wet your hands with clean, running water.
 - Apply soap. Lather your hands with soap by rubbing them together. Lather the backs of your hands, between your fingers, and under your nails.
 - Scrub your hands for at least 20 seconds.
 - Rinse your hands well under clean, running water.
 - Dry your hands using a clean towel or air dry them.
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WHAT TO DO IF SOMEONE IS NOT COMPLIANT WITH OUR POLICIES

THE COLLEGE COMMUNITY DEPENDS UPON EACH OTHER TO ENSURE WE MAINTAIN A SAFE AND VIBRANT COMMUNITY.

If you have concerns about the implementation of the College's policies and/or practices:

- A colleague, student or visitor who is not wearing a face covering or observing social distancing
- Offices charged with ensuring safety are not following institutional guidelines (e.g. treatment of spaces for COVID-19, checkpoint activities, food service delivery, etc.)

IN ALL CASES, YOU SHOULD EMAIL THE TASK FORCE - TASKFORCE@MERRIMACK.EDU

