



PROVOST BRIEFING

January 13, 2020

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Here are some of this week's top stories and a look ahead.

- Spring 2020 Final Exam Schedule
- Faculty Development Grants: Call for Proposals
- CETL Teaching Circles: Transformative Learning: An Introduction to Augustinian Pedagogy, January 21
- Interdisciplinary Institute January and February 2020 Events
- MINTS Workshop: Stress and Anxiety Management for Students and Families, Thursday, January 23
- Nursing White Coat Ceremony, Sunday, January 26
- Spring Apple Teacher Cohort Now Forming
- Grant News
- Save the Date - 2020 Research and Creative Achievement Conference May 1
- New Student Orientation, January 14th-15th
- Winter Session Classes End, January 15th

- New Graduate Student Welcome, January 15th
 - Spring Classes Begin, January 16th
 - Grades Due Winter Session Classes, January 17th
 - Martin Luther King Day (College Closed; No On the Ground Classes), January 20th
 - Spring Session 1 Graduate Online Classes Begin, January 20th
 - Tolle Lege, February 6
 - Proof: The Pulitzer prize winning play , February 20-29
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Spring 2020 Final Exam Schedule and Policy

Link to Spring Final Exam Schedule: [Spring 2020 Final Exam Matrix](#)

Faculty handbook Section 5.5.7

Final Examinations

At the end of the semester there will be a scheduled examination period. All instructors are expected to offer final examinations during the official examination period. Faculty members who intend to not hold a final examination must notify their department chair of that intention.

An instructor may choose to:

- A. Hold an examination during a specific, scheduled session. Examinations to be given in this manner will be scheduled by the registrar as to room and time (single-session examination);
- B. Provide the student with a copy of the final examination before the beginning of the examination period, to be taken at anytime during the examination period according to the procedure outlined by the instructor ("take-home examination");
- C. Hold no final examination. In situations where no final examination is held, the faculty member is responsible for the appropriate use of the scheduled class time.

Examinations in all courses must be completed by 5 p.m. on the last day of the examination period. Each student shall be responsible for completing his or her examinations and returning them in the manner prescribed within the designated time periods. Faculty members will submit their grades to the registrar by the agreed date. A student who is prevented by illness or other serious circumstances from completing a final examination within the examination period may be granted the privilege of a special examination by the instructor, who will arrange the date of the examination with the instructor. A student without a legitimate and documented reason for missing the final examination and who fails to take a final examination shall receive a grade of "F" on the examination.

Faculty Development Grants: Call for Proposals

The Faculty Development Committee would like to announce that applications are now being accepted for 2020-21 Faculty Development Grants. This includes both academic year grants, which cover specific expenses related to a planned project, and summer 2020 grants, which can cover specific expenses or offer salary support for work undertaken during the summer.

The deadline for applications is **February 1, 2020**.

Electronic Submission:

Electronic Submissions are optional, but encouraged. If you choose the electronic submission option, email one PDF file attachment of all completed and signed application forms and supporting information to: fdg@merrimack.edu

NEW THIS YEAR: Please fill out the link below:

(note: This is in addition to submitting your proposal. We are collecting your proposal details electronically)

<https://forms.gle/oX8xGArSbshqX9Yw5>

For more information [click here](#) or refer to the Faculty Handbook, Section 5.9.

Teaching Circles

CETL Teaching Circles are founded on the idea that teachers learn from one another. Teaching Circles meet over the course of two semesters and are designed to meet the needs of the participants. Consider joining a faculty-led Teaching Circle by contacting the facilitator below or emailing CETL@merrimack.edu.

Transformative Learning: An Introduction to Augustinian Pedagogy

Faculty Facilitator: Dr. Mark Allman

January 21, 12:00-1:00 (Lunch included)

CETL, Sullivan Hall, Lower Level

We will explore Augustinian Pedagogy with an emphasis on reflection on experience, learning in community, orienting teaching and learning to the common good, and nurturing the virtue of humility in the pursuit of truth. We begin with an introduction to the life of Augustine and the impact his thought and writing has had on a variety of academic fields. The remainder of the sessions follows Rev. Gary McCloskey's course, "Augustinian Pedagogy" and include short videos followed by discussion.

Interdisciplinary Institute January and February 2020 Events

Please mark your calendars and share the information with students. Click here to see a full list of [Interdisciplinary Institute Spring 2020 Events](#). For more information email director.Institute@Merrimack.edu

Tuesday, January 21st

Art as Sanctuary: Reflections of A Young Palestinian Artist, A Presentation by Malak Matar

4:00 - 5:30 PM

Cascia Hall

Malak Matar is a 20-year old woman artist from the Gaza Strip, Palestine currently studying in Istanbul, Turkey. Her artwork has been featured in individual and group exhibitions in Jerusalem, France, Spain, Costa Rica, India, and in the *Art Under Siege* exhibit held in the Rayburn House Office Building, US House of Representatives, Washington, DC.

Thursday, January 23rd

Bodies, Borders, Bridges Exhibit Opening

4:00 - 6:00 PM

Sullivan Hall Suite 307

Bodies, Borders and Bridges is a multimedia interdisciplinary exhibition inspired by the institute's theme. It builds upon Children, an exhibition organized by Artists Unified Against Family Separation and curated by Brian Alves with conceptual curatorial advising and

installation assistance by Mica Lin-Alves and Rayza Carrasco. Artwork will be on display until May 1st, 2020.

Wednesday, January 29th

Global Interdisciplinary Studies: Faculty Report Back from Amsterdam

2:00 - 3:30 PM

Sullivan Hall CETL Classroom

An opportunity to listen to eight colleagues from four schools who participated in the Association of Interdisciplinary Studies Annual Conference in Amsterdam in October 2019.

Monday, February 10th

Faculty - Student Forum / Conversation on Diversity and Inclusion At Merrimack

4:00 - 6:00 PM

Cascia Hall

An opportunity to engage with student leaders and faculty and administrators passionate about fostering diversity and inclusive excellence at Merrimack College.

Tuesday, February 18th

The Opioid Crisis: Interdisciplinary Perspectives

4:00 - 5:30 PM

Cascia Hall

Faculty members and professionals will analyze the problem and explore comprehensive solutions.

Monday, February 24th

Induction Ceremony: National Interdisciplinary Honor Society

6:00 - 8:00 PM

Cascia Hall

MINTS Workshop: Stress and Anxiety Management for Students and Families

Facilitated by Dr. James Howland

Thursday, January 23

4:30-6:30 PM

Crowe Hall, room 107

Participants will identify and recognize the signs and symptoms of stress and anxiety often seen in students and families. Participants will explore, discuss, and participate in the application of stress management techniques and healthy coping strategies for all, in and out of the classroom.

Nursing White Coat Ceremony

Sunday, January 26

11:00 AM

Rogers Center for the Arts

The White Coat Ceremony is designed as a rite of passage to emphasize the importance of compassionate patient care at the very start of training. In addition to reciting the oath, students

come forward during the ceremony to be "cloaked" before family and friends in the iconic white coat that signifies their status as healthcare professionals.

Spring Apple Teacher Cohort Now Forming

Network with colleagues and earn recognition by becoming an [Apple Teacher](#)! Build your skills on iPad and/or Mac through the Apple Teacher certification program with a minimal time commitment. Meeting dates to be determined by the group. If interested, please send an email to CETL@merrimack.edu

Grant News

Grant awarded to Brittnie Aiello and Emma Duffy-Comparone

Brittnie and Emma have been awarded a grant from the Bernard and Audre Rapoport Foundation for the Merrimack College Jail Education Project. The goal of the project is to "develop a replicable and scalable delivery system that utilizes local resources to support formerly incarcerated students in the pursuit of a degree, reliable employment, and stability". Great work Brittnie and Emma!

NSF Spring Grants Conference

Save The Date – May 18-19, 2020; Minneapolis, MN

Registration for the conference is not open yet, but will be open in early 2020. The conference is designed for new faculty, researchers and administrators who want to gain insight into a wide range of important and timely issues at NSF including: the state of current funding, the proposal and award process, and current and recently updated policies and procedures. Click here to sign up for [conference notifications](#).

NIH Regional Seminar

April 20-22, 2020; Baltimore, MD

Registration is open! [NIH Regional Seminar Registration](#)

75 NIH presenters in one location: Review, program, grants management and policy officials ready to meet, share and answer your questions at the seminar. Hear from and talk to experts from the Office of Human Research Protections (OHRP), Office of Inspector General (OIG) & Office of Research Integrity (ORI). Session descriptions and information can be found on the [NIH Regional Seminar](#) website.

Council on Undergraduate Research (CUR)

Proposal Writing Institute

July 8-12,2020; Daemen College, Buffalo, NY

This institute will bring together faculty and administrators interested in preparing proposals for submission to external funding agencies. The four-day institute will consist of one-on-one work with a mentor, writing, small-group discussions, and critiquing of proposals. The institute has been developed to assist novice to experienced proposal writers in drafting complete proposals for submission. Prior to the institute, participants will be able to access information that will help them begin to draft their proposal. Click here For [more information](#).

Save the Date - 2020 Research and Creative Achievement Conference May 1

Friday, May 1, 3:30 - 6:30

The Office of the Provost and The Center for Excellence in Teaching and Learning are excited to announce that the campus-wide 2020 Research and Creative Achievement Conference will take place Friday, May 1 for graduate and undergraduate students. For more information, please visit the [Research and Creative Achievement Conference Website](#) or contact Dr. Kathryn Nielsen in the Office of the Provost at officeoftheprovo@merrimack.edu.

Other Events this Week

January 14th-15th

New Student Orientation

January 15th

Winter session classes end

January 15th

New Graduate Student Welcome
6:00-8:00 PM
Arcidi Center

January 16th

Spring Classes Begin

January 17th

Grades Due Winter Session Classes

January 20th

Martin Luther King Day (College Closed; No On the Ground Classes)
Spring Session 1 Graduate Online Classes Begin

Future Events

Tolle Lege 2020

Thursday, February 6
4:00 PM
The Writers House

Proof, The Pulitzer prize winning play

Written by David Auburn, Directed by Evan Kelly

February 20-29

Click here for [Showtimes](#)

Rogers Theater for the Arts

A young woman copes with the death of her brilliant but mentally unstable father, her meddlesome sister, and the affections of a young student who seeks a valuable work in her father's notebooks. This Pulitzer Prize-winning play also examines a more perplexing problem: Will the young woman inherit her father's brilliance, or his madness?

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