

## Transfer Credit Policy

### For Current Students

Students enrolled in Merrimack College may, with the approval of their department chair and the Registrar's Office, take courses for transfer credit at other accredited institutions of higher learning. Courses must also be approved by the corresponding Merrimack College department. For example, an English course must be approved by the English Department. Courses taken at another institution will be accepted as transfer credit if and only if a grade of 2.0 on a 4.0 scale (C or better) is earned. Grades in courses for which transfer credit has been granted do not enter into the computation of the student's quality point average.

### For Transfer Applicants

- A. Transfer credit will be granted for college level courses having a grade of "C" or better from each institution(s). The institution(s) must hold accreditation from a major regional accrediting association. These courses also must meet the requirements of the major curriculum selected by the applicant and be comparable in content and scope to courses offered by Merrimack College. College transcripts must be official and delivered in a official capacity of the institution. This includes a certified electronic system or a sealed official envelope.
- B. If a student has an earned Associate's degree from a two-year college and meets admissions requirements, all college courses and credits from the institution that awarded the Associate's degree with a passing grade (D- or higher) will be accepted in transfer.
- C. Credit for coursework taken 10 years or more prior to admission is subject to review to determine exactly how the courses will transfer in.
- D. Internships, cooperative education, courses taken pass/fail, and remedial or developmental courses do not transfer.
- E. Transfer credit for Advanced Placement (AP), International Baccalaureate (IB) and/or College Level Examination Program (CLEP) examinations will be determined provided the "official" examination score report/s are forwarded directly to Merrimack College (Merrimack School code number: 3525).
- F. The grades from other institutions do not enter into the computation of quality grade point average at Merrimack College.
- G. All credits to be transferred must be identified at the time of application for transfer admission to Merrimack. Merrimack College reserves the right to deny credit for coursework taken by the student prior to admission if it is identified and presented after transfer.

- H. All acceptances for those transfer applicants currently enrolled at other institutions are made with the condition that courses will be completed successfully. Final and official transcripts of all completed courses must be forwarded to the Office of Admission.